



Hangar 50, Hurricane Rd,  
Rand Airport,  
Germiston

## The Aero Club of South Africa NPC

PO Box 18018  
Rand Airport,  
Germiston

Reg No; 1936/007537/08  
Tel No: 011 082 1100  
Email: office@aeroclub.org.za

### Chief Advocacy Officer of the Aero Club of South Africa

#### Position

The position is that of Chief Advocacy officer of the Aero Club of South Africa (AeCSA). This position will be constituted in the form of a stipend and not necessarily full time, as it will depend on the advocacy matters at hand at any one time.

#### Responsibilities

The liaison and contact with all relevant organisations and associations with whom the AeCSA needs to interact to ensure that the mandate and vision of the AeCSA is fulfilled. This liaison function is to represent the AeCSA in an advocacy role to further the interests of the AeCSA. The chief advocacy officer will report to the Exco of the AeCSA.

#### Liaison and Advocacy Functions

Due to the AeCSA being a representative body of recreational aviation in South Africa it is essential that relationships are maintained with AeCSA sections and members as well as interaction with the various organisations with whom the AeCSA needs to be associated. To enable the future continuation of these relationships the following are necessary tasks:

- Regular liaison with the chairpersons of the sections of the AeCSA and/or other members of the AeCSA if required in terms of advocacy matters.
- Representing the AeCSA at the forums and/or various committees of the South African Civil Aviation Authority that deal with any matter applicable to recreational aviation, including supporting the ASIB in Accident/Incident Investigations.
- Representing the AeCSA at the forums as needed from time to time that require AeCSA representation. These are: Department of Transport (DoT), South African Weather Service (SAWS), South African Sports Confederation Olympic Committee (SASCOC), Department of Sport and Recreation South Africa (SRSA), South African Air Force (SAAF), Fédération Aéronautique Internationale (FAI).
- Representing the AeCSA at any forum, body or association that may have an influence on recreational aviation in South Africa.
- Consultation with the insurance brokers of the AeCSA

Directors

Rob Jonkers, Walter Doubell, Iaan Myburgh, Goitse Diale

## **Other Functions**

- A good working relationship with the staff of the AeCSA is necessary. To enable this the CAO will need to understand the purpose and functions of the office staff of the AeCSA and to assist the staff from time to time if required.
- To promote Recreational Aviation in general, as well as support initiatives in Aviation Safety and Accident Reduction.

## **Qualifications:**

- A degree or other tertiary qualification

## **Experience**

- Experience in a managerial or supervisory capacity.
- A proven record functioning in a customer or people-orientated job.
- Exposure to or proven association in an aviation environment.

## **Competencies and Other Requirements**

- Proficiency in the use of computer applications such as Microsoft Word, Excel, Powerpoint and electronic communication platforms such as Teams, Zoom, email, mailchimp and Dropbox.
- A knowledge of how to acquire information about South African aviation legislation and knowledge of the various parts of aviation regulations in S A.
- The ability to attend virtual meetings. These may be up to 50 meetings per year and some may last a whole day.
- Attendance at in-person meetings will also be necessary if required.
- Attendance of aviation-related events such as the Aero Club Airweek and Aero SA is required in order to maintain relationships.
- Ability to write monthly reports that will inform the AeCSA exco and council of the advocacy activities.
- Ability to convey, in writing, the needs of the AeCSA to organisations or any other party with whom the AeCSA has engaged on an advocacy matter.
- The ability to work from home.

Directors

Rob Jonkers, Walter Doubell, Iaan Myburgh, Goitse Diale