

The Aero Club of South Africa



Memorandum of Understanding

between the

Aero Club of South Africa

and the


Aero Club of Mozambique

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1. Memorandum of Understanding

This is entered into between the Aero Club of South Africa's hereafter referred to as AeCSA and the Aero Club of Mozambique hereafter referred to as ACM

2. Definitions

"AeCSA"	- The Aero Club of South Africa
"ACM"	- The Aero Club of Mozambique
"ARO"	- Aviation Recreation Organisation
"AP"	- Approved Person
"CAA"	- Civil Aviation Authority;
"Chairperson"	- The person who will control and direct the proceedings carrying the authority to keep order and maintain proceedings.
"DCA"	- The Director of Civil Aviation;
"EXCO"	- Executive Committee
"FAI"	- Federation Aeronautique Internationale
"GM"	- General Manager of the Aero Club of South Africa
"Member"	- a paid up identifiable person of a relevant NAC
"MOP"	- Manual of Procedure.
"MOU"	- Memorandum of understanding
"NAC"	- National Airsport Control organisation
"Proposal"	- a written proposal submitted for introduction into, amendment to, or withdrawal in relevant regulations or
"RAASA"	- Recreational Aviation Administration of South Africa
"SADC"	- Southern African Development Community

3. Establishment of the MOU

It has been agreed by the two undersigned parties that a memorandum of understanding representing the interests of the AeCSA's and the ACM, to deliberate on operational and legislative provision pertinent to recreational and sport aviation and all associated activities, incorporating the requirement to advise and lobby the appropriate CAA and any other necessary body in our respective countries will be created.

4. Status of this MOU

This MOU shall constitute the procedures for interaction of the AeCSA and ACM. It shall remain binding and in force until a meeting between the two parties is held to alter, amend, expand or dissolve the MOU.

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5 Objectives of the MOU

5.1 The mutual objectives are:

- a) To popularise, co-ordinate, develop and administer sport aviation in both Countries throughout all the various disciplines practised by member Associations
- b) To encourage participation in all activities of the respective NAC's of all residents of both countries irrespective of gender, race or religious denomination
- c) To diligently strive for the safe practice of sport aviation in both countries
- d) To encourage participation in sport aviation at international level
- e) Help each NAC, where pertinent, to achieve growth their respective sports while sharing skills, information
- f) To try to grow recreational travel and tours, as well as aviation sporting activities within each country
- g) To facilitate smooth movement of members between the two countries.

5.2 Each NAC undertake to:

- a) Recognise members of either NAC and provide services as is offered by their respective NAC. Taking into consideration that due to internal regulations these services may differ.
- b) These are (but are not limited to):
 - i. Information assistance
 - ii. Safety assistance
 - iii. Approval assistance
 - iv. Access and inclusion to AP scheme and its benefits
 - v. Access where applicable to Third party insurance
 - vi. Communication assistance with the respective authorities
- c) It is understood that each NAC will actively assist where pertinent development of effective regulations and to promote smooth and simple access to the respective organisations such as RAASA, the CAA where proposals to introduce, amend or withdraw any regulations or technical standards that may be of necessary to enhance the mutual objectives.
- d) To allow members the same rights enjoyed by members of the respective NAC if visiting that country
- e) Active assistance will be developed to facilitate efficient clearance for private and recreational members of the respective NAC travelling between both countries for recreational purposes by governing and where possible assisting with the facilitation process of application and approval for such flights. That the AeCSA and ACM will form a effective mutually acceptable process with simple documentation to aid applicants and therein assist the members with liaising with the relevant CAA, Immigration, Military bodies for approvals.
- f) That the respective NAC will advise the members of the local rules and regulations applicable, comprehensive advisory documentation for display on website and for issuing to prospective members travelling between Mozambique and South Africa will be developed to advise members
- g) That ACM will seek approval with Mozambique CAA to implement the MOU
- h) The AeCSA will seek approval with South African CAA to implement the MOU
- i) That the MOU will be further supported by a procedure annexed hereto indicating how to use the services and how to conduct applications, communications etc while flying between, or in the two countries for recreational or sporting purposes.

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- j) That ACM will advise AeCSA of candidates for possible Gr III instructors who should qualify for such ratings, and that AeCSA will facilitate such applications to be recognised within South Africa (in consideration of ICAO SARPS).
- k) AeCSA instructors will be recognised by ACM
- l) That SADC will be advised of, and support sought for, the MOU between South Africa and Mozambique.
- m) That SADC will be requested to facilitate similar arrangements between all member countries.
- n) MOU between South Africa and Mozambique will be made available to all pilots, parties, etc.
- o) Both NAC's will be members of FAI in good standing and uphold the ethics and sporting rules and regulations of the FAI.\

Independence

5.3 Self determination by each NAC via its respective sections must still continue to:

- a) Keep record of its members and discipline procedures
- b) Keep relevant authorities informed of any non compliance
- c) Hold and adjudicate their competitions
- d) Develop new flying sites whilst maintaining good relations with municipalities and other bodies which form part of their flying community's infrastructure
- e) Work via its defined systems to grow the sections' sport and the pilot numbers
- f) Control and liaise regarding the inter country sporting events
- g) Submit international records with criteria which are regulated by FAI or any other body recognised by the section or the Aero Club and are suitably documented and prepared by the sections and then submitted via the Aero Club for FAI ratification and recognition.
- h) The development of all the requirements for licensing and the rules regarding the issuing of licences with consultation with relevant authorities and other pertinent bodies

6. Membership

- a) Only current paid up members of each respective NAC will be recognised by both NAC's and enjoy the membership benefits of either NAC where applicable.
- b) Proof of membership must be provided by any member wishing to use the services of either NAC. This will be done by the furnishing of valid membership cards. The respective NAC can check with each others administrative body via email or telephonically any members status or membership.
- c) Each NAC will keep a full and detailed membership register and ensure each NAC is has a copy of all registered members from each respective NAC on a regular basis.

7. Confidentiality

- d) No NAC will share any member contact details from either NAC with any other organisation or person without the permission of the specific member.

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8. Meetings

- a) Meetings between the NAC's shall be held, as and when required,
- b) If held in Mozambique the ACM will chair the meeting
- c) If held in South Africa the AeCSA will chair the meeting.
- d) In the absence of either NAC chairperson, the members present shall elect a person to preside at that meeting.
- e) Resolutions of these meetings with regard to a decision on a proposal discussed shall be passed by a simple majority of voting members present in any meeting. In the event of an equal vote by representatives, the chairperson shall have the casting vote.
- f) The quorum will comprises two suitably authorised members representing their respective NAC.
- g) In the event of a quorum not being established at a scheduled meeting, the meeting shall continue, provided that any decision taken by the members present shall not have any legal or binding effect until ratified by a properly constituted meeting thereafter.
- h) The NAC's may invite non-members in their specialist fields to assist with any relevant tasks.

9. The secretariat of meetings

- a) A suitable person will be elected prior to any meetings to provide the secretariat duties and take minutes.
- b) Minutes of all meetings and resolutions shall be kept at both NAC offices.

10. Procedures for the submission, processing and considering proposals

- 10.1** On receipt of proposals sent in for scrutiny from any relevant member of the respective NAC's, subject to confirmation by the Chairman of the AeCSA and the President of the ACM, shall raise these at the as necessary for discussion and if necessary table them for the next meeting .
- 10.2** Recommendations may be made:
- a) that the proposal be rejected and be referred back to the proposer with reasons therefore; or that the proposal be accepted and actioned.
 - b) if so directed by the chairperson, the proposer may be requested to give a short presentation on the proposal at a appropriate meeting to clarify certain issues.
 - c) the secretary shall as soon as possible, submit the proposals if necessary together with any supplementary information received to the relevant authority for further actions as be the case.
 - d) the NAC's Exco's shall review all proposals received and may decide to –
 - e) reject; incorporate the proposals; or
 - f) call in the proposer/ commenter for additional information on the proposals
 - g) no oral submission on any proposal will be permissible.
 - h) if inputs of a highly specialized nature are required, the NAC's may constitute a workgroup, consisting of members who can furnish such inputs, and who will be required to report back.
 - i) in the event that a proposal affects a specific group, experts in their respective fields may, with the consent of the Exco's of both NAC's, be called upon to present

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specific case. Such participation shall be on an ad hoc basis, and shall not entitle the experts to membership or voting rights in the meeting.

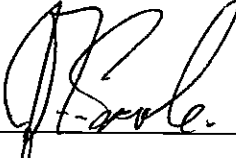
11 Alteration of MOU

This MOU is developed and approved by the AeCSA and the ACM and shall not be altered or amended without the approval of both parties

Accepted in the meeting dated 06 day of April 2011

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Name: 
President: The Aero Club of Mozambique


Name: Jeff Earle
Chairperson: The Aero Club of South Africa



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